

**Subject:** Re: Insurance for North Figueroa Assn/Highland Park  
**From:** Ellen Yuan <ellen.yuan@lacity.org>  
**Date:** 02/17/2015 07:34 AM  
**To:** Misty Iwatsu <mistyli@aol.com>  
**CC:** "Van Cise, Eugene" <Eugene.VanCise@lacity.org>

Good morning,

If there are any questions related to the insurance website, please contact City of Los Angeles - CAO Risk Management.

Phone: 213-978-7475

Thanks.

On Fri, Feb 13, 2015 at 2:20 PM, Misty Iwatsu <[mistyli@aol.com](mailto:mistyli@aol.com)> wrote:  
Site is not working.

Misty Iwatsu, Executive Director  
North Figueroa Association  
Lincoln Heights Benefit Assoc. of L.A.  
[323 255-5030](tel:3232555030) Highland Park  
[323 359-3944](tel:3233593944) Lincoln Heights  
fax [323 257-1036](tel:3232571036), [oldla.org](http://oldla.org)

Confidentiality Notice: The information contained in this email is confidential information intended for the use of the individual(s) named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender. Thank you.

-----Original Message-----

From: Katherine Berkman <[kberkman@calrob.com](mailto:kberkman@calrob.com)>  
To: Mistyli <[mistyli@aol.com](mailto:mistyli@aol.com)>  
Sent: Fri, Feb 13, 2015 1:41 pm  
Subject: Re: Insurance for North Figueroa Assn/Highland Park

The system won't let me upload the info for that year.....I will try again later.

Kathy B.

On Thu, Feb 12, 2015 at 7:27 PM, Mistyli <[mistyli@aol.com](mailto:mistyli@aol.com)> wrote:

Misty Iwatsu  
Executive Director,  
North Figueroa Assoc and  
Lincoln Heights Benefit Assn of LA

Begin forwarded message:

**From:** Eugene Van Cise <[eugene.vancise@lacity.org](mailto:eugene.vancise@lacity.org)>

**Date:** February 12, 2015 at 4:34:27 PM PST

**To:** " [mistyli@aol.com](mailto:mistyli@aol.com)" < [mistyli@aol.com](mailto:mistyli@aol.com) >

**Subject:** Re: Insurance for North Figueroa Assn/Highland Park

Misty,

Your invoice for \$405,285.83 was submitted for payment but is being held pending submission of Directors and Officers insurance covering the period of 1/15/14 to 1/15/15.

Eugene Van Cise  
Management Analyst  
Office of the City Clerk  
[213-978-1315](tel:213-978-1315)

On Wed, Jan 28, 2015 at 4:14 PM, Ellen Yuan <[ellen.yuan@lacity.org](mailto:ellen.yuan@lacity.org)> wrote:

Hi Misty,

Your invoice #NFADec14 is received. Please send a copy of D&O insurance coverage from 1/15/2014 to 1/15/2015. Please also have your insurance agent update in our insurance website [Track4LA.lacity.org](http://Track4LA.lacity.org).

We won't be able to process your invoice until the insurance is updated in the system.

Regards,

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Ellen Yuan  
Neighborhood and BID Division  
Office of the City Clerk